



Hotel Royal
L I M I T E D

HOTEL ROYAL LIMITED

(Co. Reg. No. 196800298G)
(Incorporated in the Republic of Singapore)

4 April 2025

Dear Shareholders,

**NOTICE OF ANNUAL GENERAL MEETING & PROXY FORM
REQUEST FORM FOR PRINTED COPY OF ANNUAL REPORT 2024**

We are pleased to enclose printed copies of the Notice and Proxy Form for the upcoming Annual General Meeting of Hotel Royal Limited (the "**Company**"), which will be held physically at the Hotel Royal, Level 3, Royal Room 1, 36 Newton Road, Singapore 307964 on Friday, 25 April 2025 at 2.30 p.m.

As part of the Group's ongoing sustainability initiatives, we have discontinued the mailing of the Company's annual reports. Our full electronic copy of the annual report for the financial year ended 31 December 2024 (the "**Annual Report 2024**") is now available for viewing and download from the SGXNET at <https://www.sgx.com/securities/company-announcements> and the Company's website at <http://hotelroyal.listedcompany.com/home.html>. To access the Annual Report 2024, you will need an internet connection and a PDF reader.

We encourage you to support our sustainability efforts by embracing e-communications. However, should you wish to receive a printed copy of the Annual Report 2024, please complete, sign and return this Request Form to the Company through any of the following channels. The printed copy will be mailed to you within 5 working days upon receipt of your request:

- (i) via email to ir@hotelroyal.com.sg; or
- (ii) by post, to be deposited at the registered office of the Company at 36 Newton Road, Singapore 307964.

Yours faithfully

For and on behalf of
Hotel Royal Limited

Sin Chee Mei
Company Secretary



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ANNUAL REPORT 2024 REQUEST FORM

To: **Hotel Royal Limited**

Please send me/us a printed copy of Hotel Royal Limited's Annual Report 2024.

Name(s) of Shareholder(s): _____

NRIC/Passport/Company Registration No.: _____

Mailing Address: _____

The shares are held by me/us under or through (please tick):

☐ CDP Securities Account No.

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☐ CPFIS/SRS Account

☐ Physical Scrip

Signature(s):

Date:

Note: This request is valid for the Annual Report 2024 only. Incomplete or incorrectly completed forms will not be processed.

PERSONAL DATA PRIVACY:

By submitting a request form for a copy of the Annual Report 2024, you consent to the collection, use and disclosure of your personal data by Hotel Royal Limited (or its agents or service providers) for the purpose of processing, administration and delivery of the requested documents by the Company (or its agents or service providers), and in order for the Company or its agents or service providers to comply with any applicable laws, listing rules, regulations and/or guidelines.